



Secretary: Ms Marian Hoy
PO Box 107, Branxton, NSW 2335 AUSTRALIA
tel: +61 (0) 2 4938 3504: marihoy@bigpond.net.au
<http://www.ica-sae.org/>

SAE Annual Meeting
Wednesday 7 July 2010 from 9.00 – 1600
Wolfson College, Oxford, United Kingdom

1. Welcome to new corresponding members or first time attendees at the SAE Annual meeting
2. Apologies
3. Additions to the agenda
4. Approval of minutes of Steering Committee meeting of 21 November 2009
5. Action arising from minutes of Steering Committee meeting of 21 November 2009
6. President's report
7. Treasurer's report
8. Progress reports on ICA Programme Commission approved projects
9. Update of SAE website activities and involvement with re-development of ICA website
10. Report from Network Archival Educators and Trainers (NAET)
11. Planning for future SAE meetings and conferences, including ICA 2012 Congress
12. Progress on SAE as Guest Editor with ICA Journal, Comma, in 2010
13. Other business
14. Presentations to Annual meeting
15. Date and location of next Annual Meeting

Marian Hoy
Secretary
Section on Archival Education & Training (SAE)

19 May 2010