

**INTERNATIONAL COUNCIL
ON ARCHIVES**
Section for archival education
and training



**CONSEIL INTERNATIONAL
DES ARCHIVES**
Section pour l'enseignement
de l'archivistique
et la formation des archivistes

Secretary: Ms Marian Hoy
PO Box 107, Branxton, NSW 2335 AUSTRALIA
(tel: +61 (0) 2 4938 3504: marihoy@bigpond.net.au)
<http://www.ica-sae.org/>

SAE Annual Meeting

Saturday 21 November from 9.00 - 1600

Intercontinental Hotel, St Julians, Malta

1. Welcome to new members
2. Apologies
3. Additions to the agenda
4. Approval of minutes of Steering Committee meeting of 25 July 2008
5. Action arising from minutes of Steering Committee meeting of 25 July 2008
6. President's report
7. Treasurer's report
8. Progress reports on ICA Programme Commission approved projects
9. Progress report on SAE involvement with re-development of ICA website
10. Report from Network Archival Educators and Trainers (NAET)
11. SAE support for FARMER Conference 2010
12. Planning for future SAE meetings and conferences
13. SAE involvement with ICA Journal, Comma, in 2010
14. Other business
15. Date and location of next Annual Meeting

Marian Hoy
Secretary
Section on Archival Education & Training (SAE)

5 October 2009